

Task and Finish Group Rolling Programme

Title	Type of TFG	Membership	Focus	Current Status/ timetable	Officer Contact	ADSO Support	Recommendations
JOINT SCRUTINY (with District & Borough Councils)							
NONE IN PROGRESS							
TFGs in PROGRESS							
NONE IN PROGRESS							
PROPOSED TFGs							
Working with the Voluntary Sector	Cross-cutting	TBC	TBC - following a meeting with Select Committee Chairmen and senior officers it was determined that place-based sessions should take place linked to CLC meetings. These sessions would outline what work is being undertaken in the CLC area and proposals to improve this work. This will then determine whether a TFG is required and if so what the focus should be. It has also been agreed that an up-date on the Social Value Act and how it has been implemented at WSCC should be presented to a future meeting of PFSC.	On-hold till after place-based sessions have been held at CLCs.	Susanne Sanger		
COMPLETED TFGs (to be reported through PFSC)							
Education and Skills Annual Report	CYPSSC	Paul High, Jacky Pendleton, Sue Mullins	To review performance of the Education and Skills service and attainment of pupils at schools in West Sussex.	Single meeting TFG to meet on 19 February 2018 and report back to CYPSSC on 14 March 2018.	Rachel Allan	Natalie Jones-Punch	Recommendations made as follows to the CYPSSC: 1. That officers are requested to undertake a pooling and cross-checking of Key Stages 1 and 2 data in advance of the published national deadline to enable West Sussex County Council officers to scrutinise the data at the first opportunity, enabling confidence and clear direction for forward planning.
School Funding Review	CYPSSC	Paul High, Jacky Pendleton, Sue Mullins, Joy Dennis, Anne Jones, Paul Marshall.	To preview school funding decision, as all the information was not available at the January Committee.	Single meeting TFG to meet on 8 February 2018.	Rachel Allan	Natalie Jones-Punch	Letter written to Cabinet Member for Education and Skills, endorsing the decision.
Contract Management	PFSC	Roger Elkins (Ch), Duncan Crow, Joy Dennis, Nigel Jupp, James Walsh, Kate O'Kelly, Chris Oxlade	To review the contract management and monitoring arrangements in place at WSCC.	Three meetings of the Group took place during April and May 2018. The final report and recommendations were presented to PFSC in July 2018.	Susanne Sanger	Lisa Sampson	Final report was accepted by PFSC in July 2018. The Cabinet Member for Finance accepted all the recommendations included in the report (October 2018).